

ARTICLE VIII

OFFICIALLY RECOGNIZED EMPLOYEE ORGANIZATIONS

10801. SALE OF MAILING LIST OF EMPLOYEE NAMES AND ADDRESSES TO RECOGNIZED EMPLOYEE ORGANIZATIONS. Mailing lists comprising the names and home addresses of employees who have granted release of such information may be purchased by recognized employee organizations. The Chancellor shall establish administrative regulations to provide for such lists in accordance with Education Code Section 130-83.

Adopted 03-19-75

Suspended 05-04-76

10802. EMPLOYEE ORGANIZATIONS. District employees have the right to form, join and participate in the activities of employee organizations of their choice in accordance with law.

10802.10 Definition of Employee Organization

- a. An employee organization has as one of its primary purposes the representation of employees in their relations with the employer, and is certified as an exclusive representative in accordance with Government Code Section 3540, et. seq.; or
- b. An employee organization has as one of its primary purposes the representation of employees in their relations with the employer, and is organized pursuant to Government Code Section 3540, et. seq., but is not the exclusive representative of a collective bargaining unit; or

Adopted 02-03-82

Amended 11-22-93

Amended 02-22-95

- c. An employee organization is an organization pursuant to Education Code Section 87833 or 88167 (a).

Academic or Faculty Senates are not considered employee organizations pursuant to this Board Rule.

Adopted 02-03-82  
Amended 11-22-93  
Amended 02-22-95

10802.11 The Chancellor shall establish procedures for the verification of the status of employee organizations. The procedures shall include the following:

- a. Exclusive representatives shall be recognized in accordance with the Government Codes.
- b. Non-exclusive representative employee organizations, pursuant to Government Code 3540 et seq., shall be recognized in accordance with the provisions set forth in those sections.
- c. Organizations requesting their status to be verified by the Los Angeles Community College District pursuant to Education Code sections 87833 or 88167 (a) shall submit a statement, certified by the President or Secretary of the organization, which contains the following:
  - (1) Membership is open to Los Angeles Community College District employees.
  - (2) The purpose of the organization.

Adopted 02-03-82  
Amended 11-22-93  
Amended 02-22-95

- (3) The name and mailing address of the organization.
- (4) A list of the names, titles and mailing addresses of the organization's officers.
- (5) A certified copy of the Articles of Incorporation, Bylaws, Constitution and any other rules and regulations governing the organization and its membership. If these do not exist, the organization is not eligible for its status to be verified. The organization must not have any bylaw, rule, regulation or policy which is in conflict with the District's Nondiscrimination policy (Board Rule 1202) or which would be in violation of any Federal, State or Municipal law or ordinance or any rule or policy of the Los Angeles Community College District Board of Trustees.

d. Within one month after receipt of the items listed above, the organization will be notified as to whether its status has been verified.

Adopted 02-03-82  
 Amended 11-22-93  
 Amended 02-22-95

10802.12 Renewal of verifications will be conducted annually during the month of September. Organizations pursuant to Education Code section 87833 or 88167(a) will be required to update the information in Section 10802.11(c). Failure of an organization to submit information as required will cause it to lose its verified status.

Adopted 02-03-82  
 Amended 02-22-95

10802.13 An employee organization is eligible for payroll dues deduction if the organization is:

- a. A duly certified Exclusive Representative within the meaning of Government Code Section 3540, et. seq.
- b. A non-exclusive representative within the meaning of the Government Code Section 3540, et. seq., provided that no exclusive representative has been certified for the employee classification represented by the non-exclusive representative.
- c. An employee organization within the meaning of Education Code section 87833 or 88167(a) which has complied with the requirements set forth in section 10802.11.c of this rule.

Adopted 02-03-82

Amended 02-22-95

10802.14 An organization, as defined in Government Code section 3540, et seq., regardless of its status as an exclusive representative, shall have the right to gain access at reasonable times to areas in which employees work, the right to use institutional bulletin boards, mailboxes, and other means of communication, subject to reasonable regulation, and the right to use institutional facilities at reasonable times for the purpose of meetings concerned with the exercise of rights guaranteed by the Educational Employment Relations Act.

Adopted 11-22-93

Amended 02-22-95