



ASO Application Form

Application Process:

- Submit completed application, with supporting documents, to the ASO Office in Redwood Hall C-105.
- The ASO Interview Committee will review all completed application packets. If all the requirements are met, you will be invited back for an interview.
- The ASO Interview Committee will vote and make a decision on your candidacy for the position.
- If you are chosen, you will be invited to join the board. You will be sworn in for your position at the following Board Meeting.
- Please save a copy of your application for your records.

For questions, please contact:

Associated Student Organization

Redwood Hall C-105

(213)763-7206



ASO Application Form

Position: Commissioner of Evening Student Affairs

Submit completed application to the ASO office in Redwood Hall C-105 by _____

General Duties:

- Required to complete 5 hours per week.
- Must complete one Field Event/Project per semester.
- Primarily responsible for promoting, in conjunction with the Commissioner of Public of Relations, the activities, events, programs and services of the organization to the Evening Students.
- Bring concerns of students to members of Student Council for resolution or assistance.
- Must attend Activities and Event Committee meetings.

Eligibility requirements:

- Be a current LATTC student enrolled in a minimum of (5) units and cannot have completed more than 80 units that are Degree applicable in LACCD.
- Be a paid member of the ASO.
- Must maintain and have a cumulative and current GPA of a 2.00 or higher.
- Be available from ___:___ to ___:___ on _____ for ASO Board Meetings.



Complete applications must include the following:

- Commissioner of Evening Student Affairs application.
- A Comprehensive Educational Plan (SEP) from an LATTC Counselor.
- LATTC transcript (unofficial is acceptable).
- Semester Class Schedule (Fee Receipt).
- Resume indicating work, volunteer and/or educational experience.

Please respond to the following essay question (minimum of 1 page):

Why are you qualified to become a Commissioner of the ASO? Please include your vision for the students at LATTC and your expectations for being a member.



Applicant Information

(Name) First Middle Last Student ID #

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Contact Number

Email Address

Mailing Address

City

Zip

What is your Educational Goal at Los Angeles Trade Technical College? (check all that apply):

Certificate Associate Degree Transfer

What is your Program of Study? _____

Current cumulative GPA: _____ Credit hours currently taking: _____

Are you employed for more than 20 hours per week? __ Yes __ No

APPLICATION CERTIFICATION

I hereby certify the information provided on this application is true and correct to the best of my knowledge.

Applicant's Signature: _____



FOR OFFICE USE ONLY:

DATE RECEIVED: _____

RECEIVED BY: _____

- APPLICATION COMPLETE
- APPROVED
- INTERVIEW DATE _____
- DENIED

REASON:
